

## **Professional Property Bail Bondspersons - Required Documentation**

### **Required Paperwork for Surety (property owner):**

1. JPR 3 - Professional Bondsman/Information Sheet with authorization and original signature
2. Copy of most recent tax bill
3. Joint Owners – individual applications and Power of Attorney for each other

### **If appointing agents:**

1. Completed JPR 3 application for each agent
2. Power of attorney for each agent specifying property may be used to post bail bonds

### **If Corporation or LLC:**

1. Copy of articles of incorporation
2. Copy of minutes assigning authorization for the property to be used to post bail bonds
3. Power of Attorney

### **If authorized to post in 7<sup>th</sup> Judicial Circuit, send:**

1. Copy of Deed
2. Certificate of Title
3. Copy of Certification of Assessment/Attorney Opinion filed with Bond Commissioner
4. Deed of Trust signed over to 7<sup>th</sup> Circuit Clerk

\*\*Commissioners may request ID, completed Affidavit, and any other documentation they feel is necessary. Local laws and 7<sup>th</sup> Circuit Bond commissioner could require additional information.

### **Documentation should be submitted to:**

**District Court of Maryland Headquarters  
Administrative Services – Bail Bond Division  
187 Harry S. Truman Parkway, 5th Floor  
Annapolis, Maryland 21401**