

**NOTICE OF FUNDING AVAILABILITY**

**Risk and Need Pilot Program**

**FO-2023-OPSC-BJA-001**

***Application Template***

**Administrative Office of the Courts**

**Office of Problem-solving Courts**

**NOFA # FO-2023-OPSC-BJA-001**

**Grant Application Cover Sheet**

**Application Organization Name**: ABC County District or Circuit Court

**Office/Department/Unit (if applicable)**:

**Program Name (if different):** ABC County District Court Problem-Solving Court Program

**Address**: **City**: **State:** Maryland **ZIP**:

**Amount Requested:** $

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| --- | --- | --- | --- |
| **Applicant Organization Personnel** | **Name** | **Phone Number** | **Email** |
| Administrative Judge  |  |  |  |
| Court Administrator/ Administrative Clerk: |  |  |  |
| Project Financial Manager |  |  |  |
| Project Manager |  |  |  |

|  |
| --- |
| **Authorizing Signatures** By signing below, the applicant below agrees to abide by all terms of the Maryland Judiciary’s General Grant Conditions. |
| **Director/Administrative Authority:** | **Financial Authority:** |
|  |  |
| *Printed Name*  | *Printed Name*  |
|  |  |
| *Title* | *Title*  |

*Signature Date Signature Date*

Please compile the application into one PDF document and submit the application via email to: OPSC.grants@mdcourts.gov by September 12, 2023

**PILOT PROGRAM PROPOSAL NARRATIVE: Required Content**

1. Violent Offender Eligibility Determination Process Adult Drug Courts Only
2. Veterans Treatment Court Applicants – Process for Determining Military Status
3. Identify Risk/Need Screeners
4. Number of Risk/Need Screeners Needed
5. Venue(s) in which the screening interviews will be conducted
6. Determination of when the screening will occur
7. Describe Screening Process
8. Process for ensuring defense counsel is notified about the screening opportunity and afforded the opportunity to consult with and/or advise their client
9. Process for using the screening tool report to make referrals to treatment services within the community
10. Process for using the screening tool report to make referrals to adult drug or veterans treatment court programs
11. Sample risk/need screening confidentiality agreement that articulates the following
12. Storage and management of risk/need screening reports